

EUTRAINING.EU

**2022 ADMINISTRATORS
IN ENERGY, CLIMATE &
ENVIRONMENT**



21 OCTOBER 2022

PRESENTED BY

EU Training Co-founder

Author of Europe's best selling prep
book: *The Ultimate EU Test Book*

Co-author of: *The Ultimate EU Test
Book - Assessment Centre edition*

Former EU Official



ANDRÁS BANETH

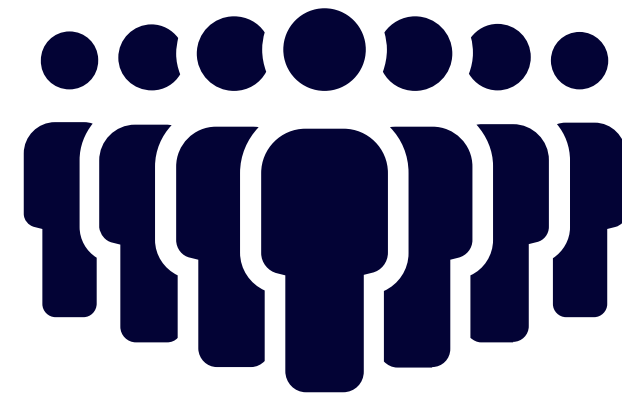


TRAINING

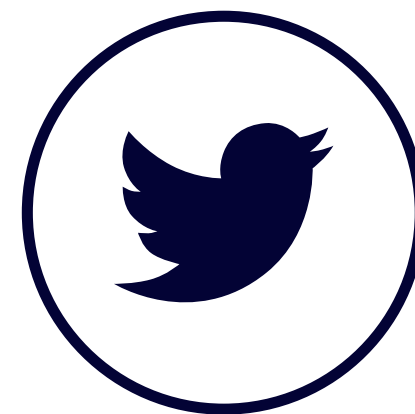
ABOUT EUTRAINING.EU



OUR COMMUNITY



100,000+
Registered Users



twitter.com/EUTraining



57,000+
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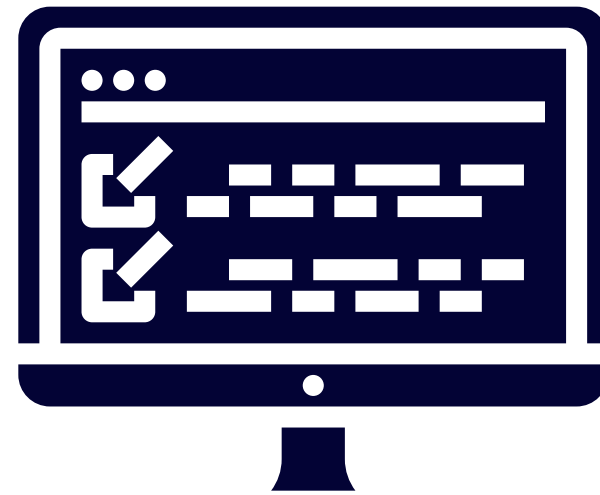


linkedin.com/company/online-eu-training

TEST PACKAGES

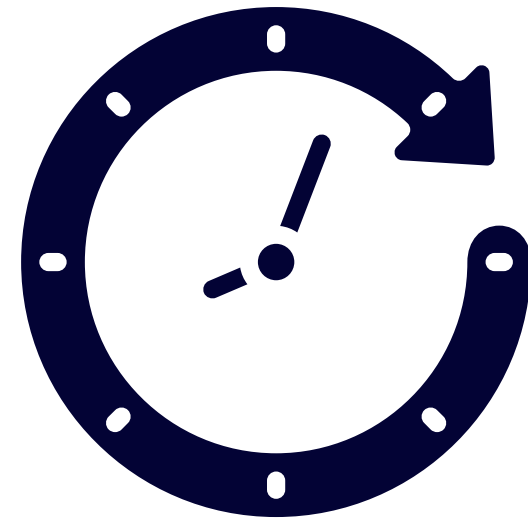


25,000+
Question Database



Over 17 Million
Questions Used

WEBINARS



Over 100
Hours



10,000+
Participants



APPLICATION

POSITIONS AVAILABLE

EPSO/AD/401/22 - 1

Energy

54

EPSO/AD/401/22 - 2

Climate

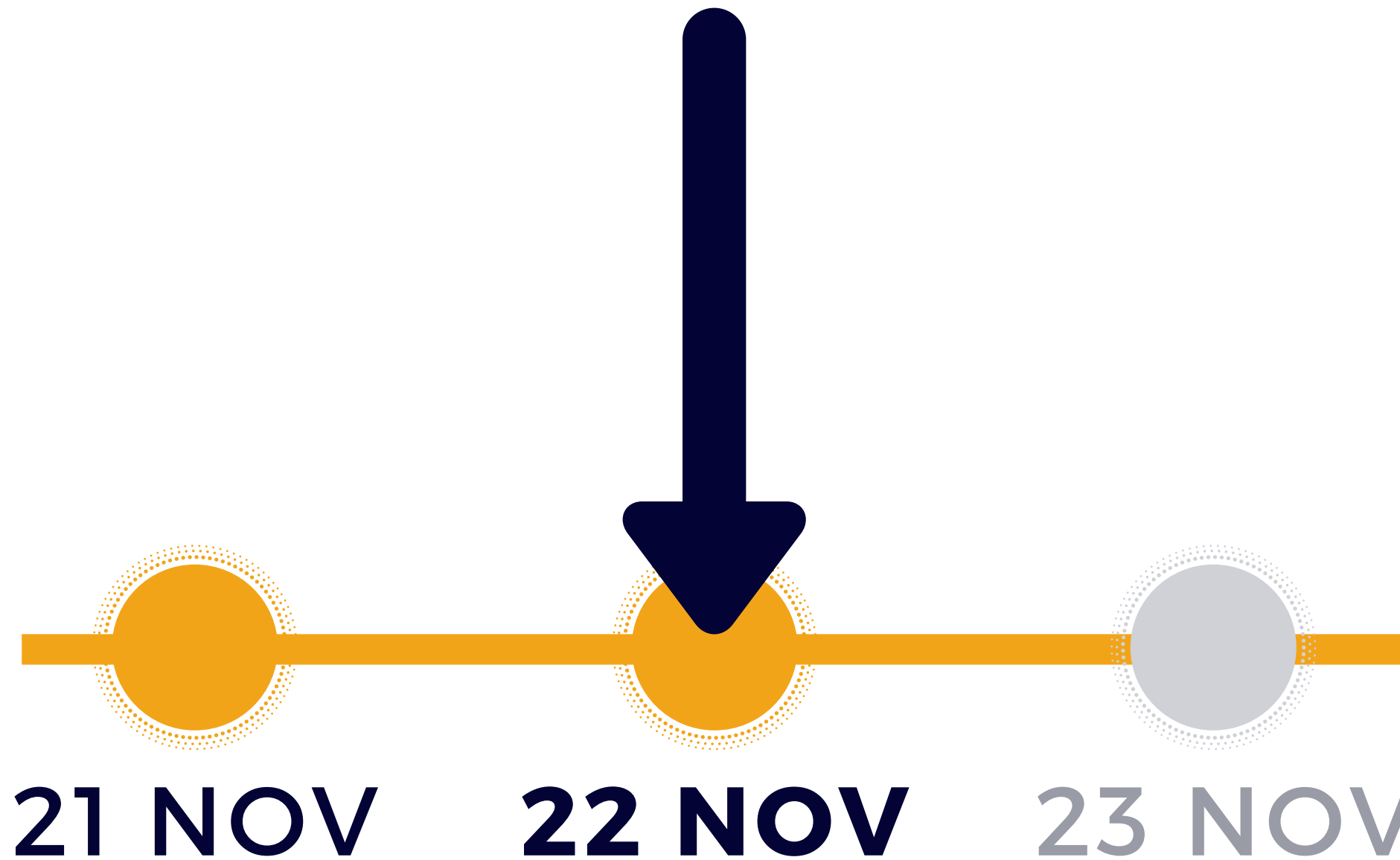
49

EPSO/AD/401/22 - 3

Environment

52

**APPLY BEFORE
22 NOVEMBER 2022**





ARE YOU ELIGIBLE?

GENERAL CONDITIONS

- Must have EU citizenship
- Completed military service requirements
- Meet the character requirements of the job



LANGUAGE RULES

LANGUAGE 1

Any of the 24 official EU languages (minimum C1 level)

LANGUAGE 2

Must be English (minimum B2 level)

LANGUAGE 1 & 2 MUST BE DIFFERENT!

QUALIFICATIONS

ALL THREE FIELDS

Equivalent of completed 4-year university diploma in one or more of the fields as listed in the NoC
PLUS a minimum of 3 years relevant professional experience related to the duties described in Annex I of the NoC.*

OR

Equivalent of completed 3-year university diploma in one or more of the fields as listed in the NoC
PLUS a minimum of 4 years relevant professional experience related to the duties described in Annex I of the NoC.

QUALIFICATIONS

Field 2: CLIMATE is the only field that has two additional qualification possibilities

Equivalent of completed 4-year university diploma in a field **OTHER** than what is listed in the Notice of Competition PLUS a minimum of 5 years relevant professional experience related to the duties described in Annex I of the NoC.

OR

Equivalent of completed 3-year university diploma in a field **OTHER** than what is listed in the Notice of Competition PLUS a minimum of 6 years relevant professional experience related to the duties described in Annex I of the NoC.

QUALIFICATIONS

For the complete and official list ALWAYS consult the Notice of Competition (NoC)

ENERGY

Fields of study: chemical sciences, economics and finance, engineering, law, life and earth sciences, mathematics, physics...

Relevant experience: Energy-transition and energy-system integration, Energy supply, production and generation...

CLIMATE

Fields of study: life sciences (biology, botany, ecology, zoology, nature management, etc.), earth sciences, environmental sciences...

Relevant experience: Low carbon technology and climate change adaptation technology sectors, Carbon markets and emissions trading systems...

ENVIRONMENT

Fields of study: Chemical sciences, Environmental engineering, Law, Economics. Environmental engineering...

Duties: adapting existing legislation to technical progress or by exercising implementing and delegated powers, performing socioeconomic, legal and/or scientific analyses..



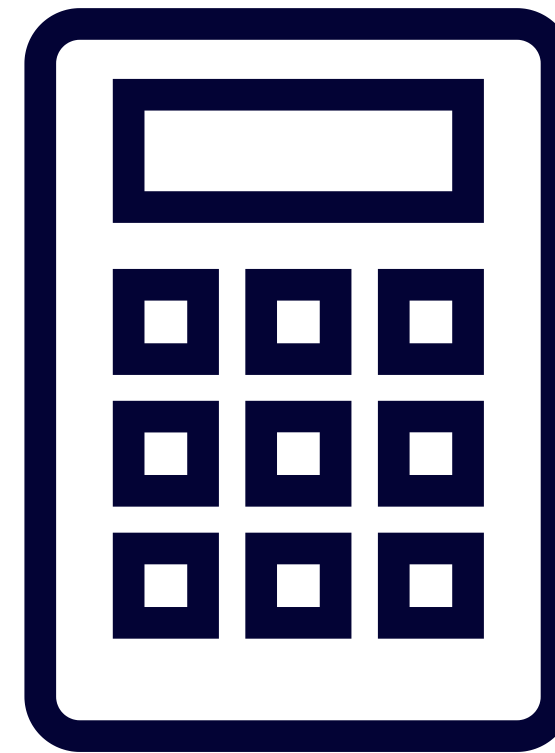
WHY IS THIS A GREAT OPPORTUNITY?



Attractive Salaries



LET'S CALCULATE:



eutraining.eu/salary-calculator

Where will you be located?

Belgium

Have you been based here for more than 6 months?

NO

What will your grade be?

AD6

What will your salary step be?

2

Are you eligible for household allowance?

YES

How many children do you have?

2

How many children do you have under 6?

NONE

Do both children attend school less than 50 km from your place of work?

YES

*Actual monthly allowance you receive as an EU official may differ from the amounts indicated here. This is just an estimate.

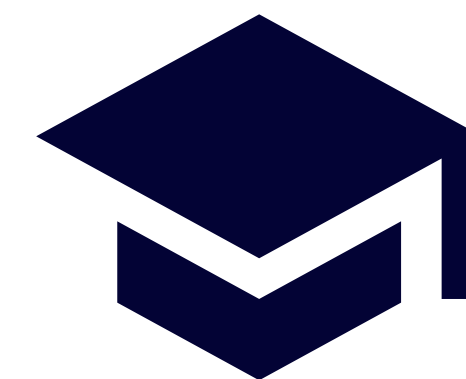
6 240 EUR / Month*

Attractive Salaries



Good Benefits

Health
Insurance



European
Schools



WHERE WILL YOU WORK?

PLACE OF WORK

EUROPEAN COMMISSION

DG ENER | DG CLIMA | DG ENV

BRUSSELS





HOW TO GET ONE OF THESE JOBS

STEP ONE

APPLICATION PROCESS

- Eligibility declaration
- Pick your Language 1 & 2
- Application can be submitted in any of the 24 EU languages
- BUT THE **TALENT SCREENER** MUST BE IN **ENGLISH**.

VALIDATE BY APPLICATION DEADLINE

22 NOVEMBER 2022

STEP TWO



TALENT SCREENER REVIEW

Will only be scored for those candidates that are deemed eligible as described under the section 'Am I eligible to apply?' of the Notice of Competition.

**HOW DO YOU
MAXIMISE YOUR
TALENT SCREENER
SCORE?...**



A FEW TIPS...

Try to answer 'YES' as much as possible, but only if you can back it up with truthful and relevant information.

Provide lots of valuable information, but give only relevant and meaningful answers. Leave out space fillers.

Concrete vs. Abstract answers. Scores are based on hard evidence: facts, figures, places and dates.

Do not copy-paste previous answers. You can use the same experience again if you can manage to present it from a different angle than before.

A FEW TIPS...

Readability and clear communication will influence your assessors' understanding of your professional background:

- Use a structured layout with bullet points.
- Clear references.
- Short but to-the-point descriptions.

EU institutions and EPSO are formal and terminology-driven. Learn the lingo and use it.

What's in it for them...make sure to link your personal background and work experience with the needs of the EU or institution you are applying to.

If you want to write a stellar Talent Screener view this webinar recording:

["Everything You Need To Know About EPSO's Talent Screener"](#)

STEP THREE

ASSESSMENT CENTRE

Approximately 3 times the number of candidates sought for each field will be invited.

Location: online



**PART
OF THE
AC!**

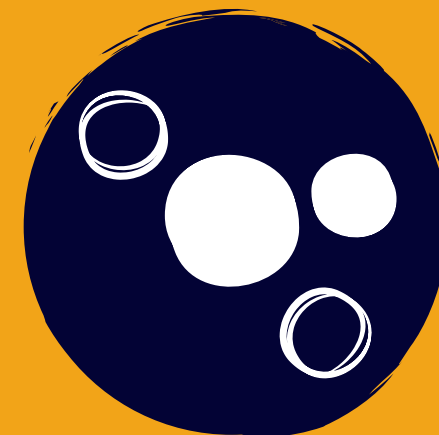
COMPUTER-BASED MULTIPLE-CHOICE REASONING TESTS



Verbal
Reasoning



Numerical
Reasoning



Abstract
Reasoning

LANGUAGE 1 - MUST BE ANY OF THE EU'S 24 OFFICIAL LANGUAGES OTHER THAN ENGLISH

VERBAL REASONING



Language 1

Questions

20

Minutes

35

Text
Passage

Question

Four
Statements

One Correct
Answer

Outside
Information

Generalisations

Possibility
vs. Fact

Similar
Wording

NUMERICAL REASONING

Language 1

Questions

10

Minutes

20

Data
Interpretation

Reasoning

(Estimation)

Calculation

ABSTRACT REASONING

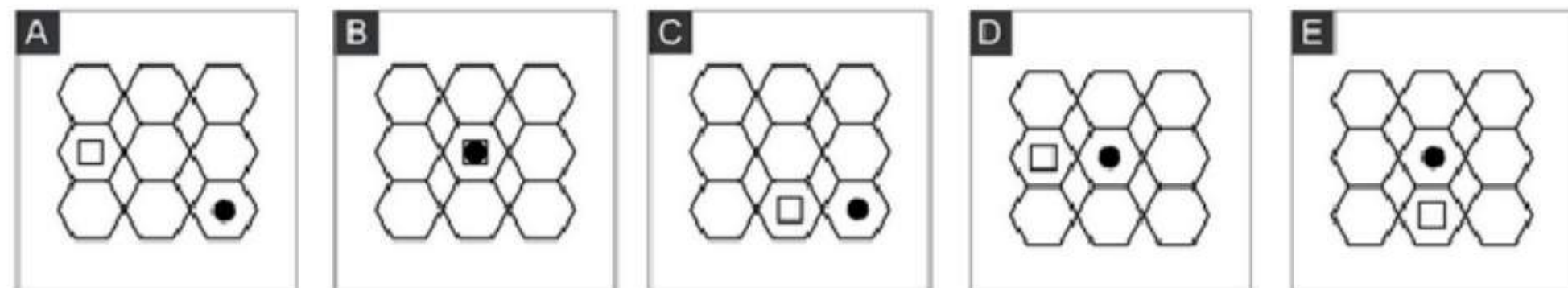
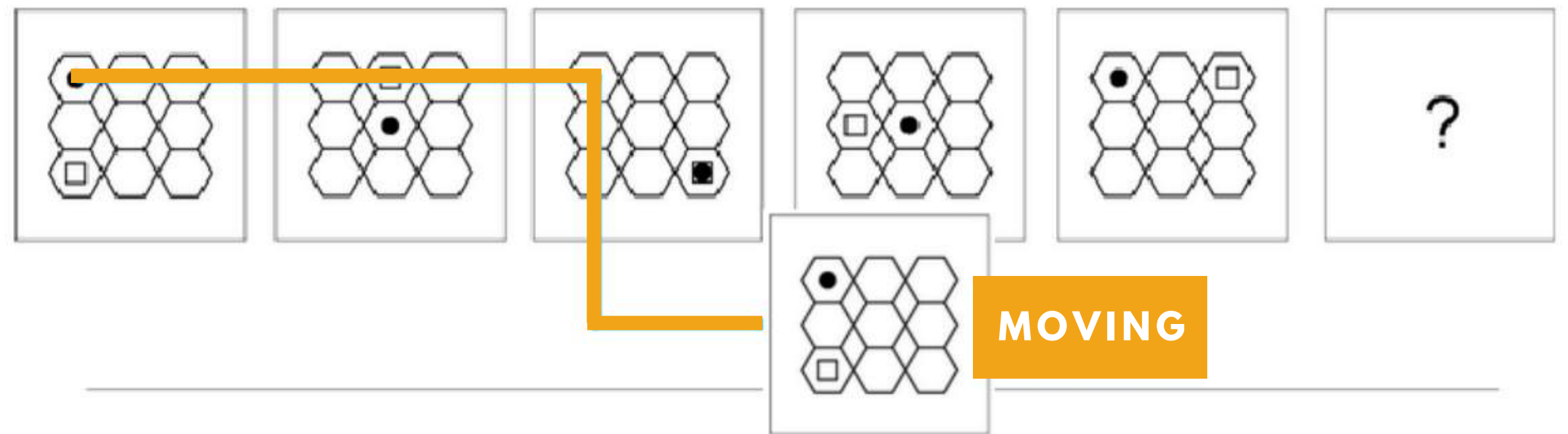
Language 1

Questions

10

Minutes

10



CBT SCORING

One Total Pass Mark: 20/40

VERBAL
REASONING
0/20

NUMERICAL
REASONING
0/10

ABSTRACT
REASONING
0/10

Just the **overall pass mark for all three tests** is enough to be invited to sit the other Assessment Centre tests.

CBT scores will NOT be added to your final Assessment Centre score.

ASSESSMENT CENTRE TASKS

8 General Competencies will be tested through two exercises:



Case Study
Exam



Situational
Competency-Based
Interview (SCBI)

**LANGUAGE 2:
ENGLISH**

ASSESSMENT CENTRE TASKS

Field-Related Competencies will
be assessed by one exercise:



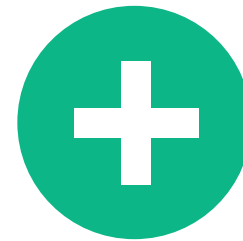
Field-Related
Interview

LANGUAGE 2:
ENGLISH

ASSESSMENT CENTRE SCORING

Pass Mark: 40/80

8 GENERAL
COMPETENCIES
(each worth 10 points)



Pass Mark: 50/100

FIELD-RELATED
INTERVIEW
0/100

Those who get the highest overall score
will make it onto the RESERVE LIST.

SUCCESS!

RESERVE LIST

**Number of
places on the
Reserve List**

Validity

Recruitment



HOW TO GET THE JOB?

PRACTICE FOR 10-12 WEEKS

PREPARE FOR 1-HOUR PER DAY OR 10-HOURS PER WEEK

LEARN TEST METHODOLOGY

PERSISTENCE IS KEY

DO LOTS OF TEST SIMULATIONS



We help you pass the **EPSO** exams and get an EU job

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Everything You Need to Succeed

Simulated EPSO exams, performance tracking, proven methodology

**EUTRAINING.EU IS HERE TO HELP YOU
GET INTO PRACTICE MODE**



SIMULATED PRACTICE TESTS

- Verbal Reasoning - 24 LANGUAGES!
- Numerical Reasoning
- Abstract Reasoning

- Case Studies with / without Evaluation
- SCBI Workshops

WWW.EUTRAINING.EU

WEBINARS...

FREE - BEGINNER'S GUIDE WEBINARS:

- Beginner's Guide To The EPSO Verbal Reasoning Test
- Beginner's Guide To The EPSO Numerical Reasoning Test
- Beginner's Guide To The EPSO Abstract Reasoning Test

PRO TIPS WEBINARS:

- Pro Tips For The EPSO Verbal Reasoning Test
- Pro Tips For The EPSO Numerical Reasoning Test
- Pro Tips For The EPSO Abstract Reasoning Test

OTHER:

- Maths Refresher For Numerical Reasoning



A WEALTH OF RESOURCES



**FREE
E-BOOKS**



**LOTS OF
TIPS & TRICKS**



**FREE
DEMO TESTS**



**TRAINING
SESSIONS**



**PERSONAL
COACHING**

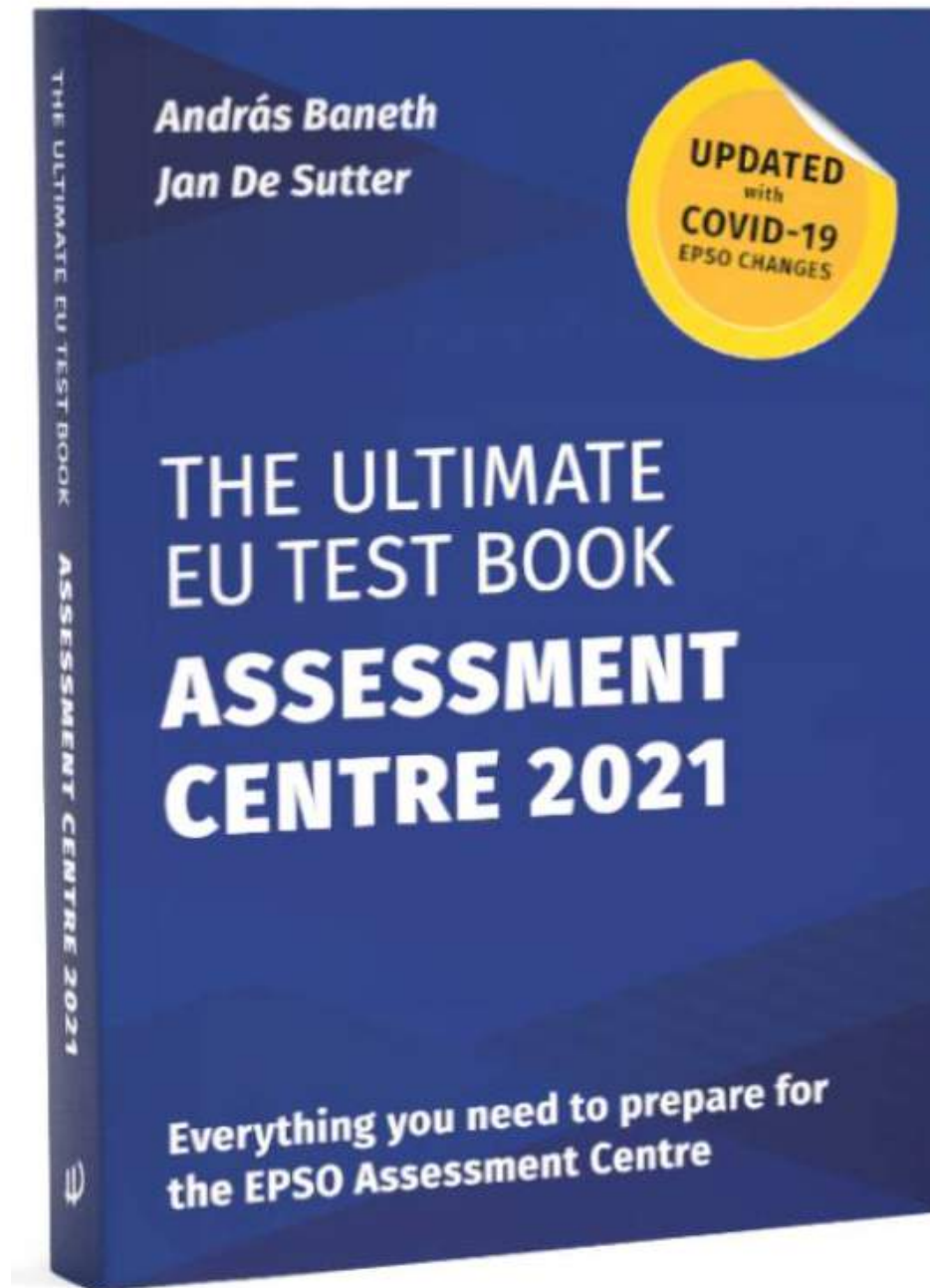
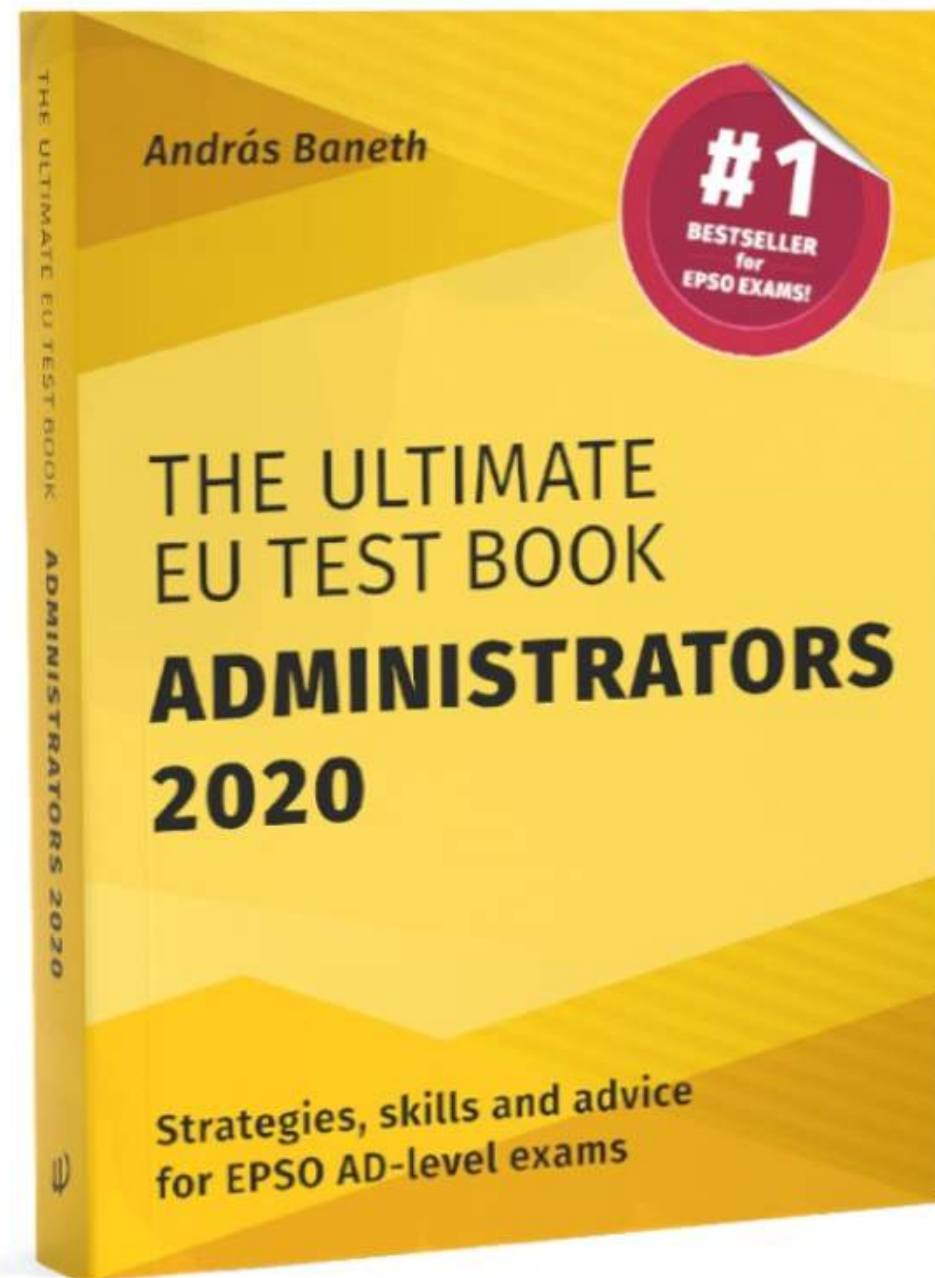
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Join an EPSO community.

**"ADMINISTRATORS IN THE FIELD OF ENERGY,
CLIMATE & ENVIRONMENT" FACEBOOK PAGE**

**Engage with other candidates,
share information and stay updated.**

BOOKS



SPECIAL DISCOUNT OFFER

20% OFF

**EPSO PRACTICE TEST PACKAGES
AND WEBINAR RECORDINGS**

Use code: EPSO-ECE-22

**Valid for 48 Hours!
(until 23 October @ 6pm)**

THANK YOU FOR PARTICIPATING

FOR FREE ADVICE WRITE TO:
SUPPORT@SUPPORT.EUTRAINING.EU

Please note that the official source of information on EU competitions is the European Personnel Selection Office (EPSO). We do everything in our power to provide you with the most accurate and up-to-date information possible.

